



# Technical Writing Course

ATTAR is of the view that giving participants in a training course just the presentation slides to take away with them does not provide them with the best opportunity to reinforce their learning once they are back in the workplace. A slide can be meaningless when divorced from the context set by the facilitator during training. To maximise the opportunity for post-training reinforcement, ATTAR provides each participant with a guide that doubles as a textbook. All the topics covered in the course are treated at length in the guide, but the guide also includes many other topics (all relevant to language and communication). Thus the guide can be used both to reinforce what participants learn during the course and to provide an opportunity, through self-paced study, to build on that learning.

Participants in ATTAR's two-day public technical writing course receive a 363-page reference book. This book—which is fully indexed—covers in detail all the topics covered in the course and substantially more. To give you an idea of the topics covered in the course, the contents pages of the reference book are reproduced below. (Participants in our corporate courses—those provided in-house to a single client—receive a slightly modified book of approximately 325 pages.)

For more information about this course, call (03) 9574 6144 or send an email to [training@attar.com.au](mailto:training@attar.com.au).

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